



WETLANDS PRESENT?  YES  NO

\_\_\_\_\_ TOTAL ACREAGE

\_\_\_\_\_ PRESENT ZONING DESIGNATION

\_\_\_\_\_ REQUESTED ZONING DESIGNATION

\_\_\_\_\_ PRESENT LAND USE

\_\_\_\_\_ REQUESTED LAND USE

REASON FOR THIS REQUEST:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROPOSED NAME OF SUBDIVISION: \_\_\_\_\_

\_\_\_\_\_ NUMBER OF RESIDENTIAL UNITS PROPOSED

WILL ZONING CHANGE BE REQUIRED?  YES (If yes, Re-zoning Application is required)  NO

EXISTING USE OF PROPERTY:

\_\_\_\_\_  
\_\_\_\_\_

PROPOSED USE OF PROPERTY:

\_\_\_\_\_  
\_\_\_\_\_

**HAS THE PRESENT APPLICANT PREVIOUSLY SOUGHT TO SUBDIVIDE, REZONE, OBTAIN A VARIANCE, OR A  
CONDITIONAL USE PERMIT ON THE SUBJECT SITE OR PART OF IT?  \*YES  NO**

**\* IF YES:**

WHEN? \_\_\_/\_\_\_/\_\_\_

WHAT WAS REQUESTED?

\_\_\_\_\_  
\_\_\_\_\_

WHAT WAS THE OUTCOME OF THE REQUEST?

\_\_\_\_\_  
\_\_\_\_\_

CHANGES MADE IN PLAN SINCE THAT CONCEPT WAS APPROVED OR DENIED:

\_\_\_\_\_  
\_\_\_\_\_

DATE REC'D: \_\_\_\_\_

DESCRIBE THE DEVELOPMENT PLAN AND INCLUDE A SKETCH PLAT (IF A PLAT):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIBE THE DEVELOPMENT PLAN AND INCLUDE A GENERAL DRAWING (IF A P.U.D):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ DATE OF PLAN PREPARATION \_\_\_\_\_ TOTAL ACREAGE

\_\_\_\_\_ EXISTING ZONING CLASSIFICATION OF LAND ABUTTING SUBDIVISION

IF APPLICATION IS FOR ONLY A PORTION OF THE AREA FOR WHICH THE CONCEPT (SKETCH PLAT) WAS APPROVED, INDICATE WHEN YOU WILL SUBMIT A GENERAL DEVELOPMENT PLAN FOR BALANCE OF PROPERTY.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4:**

**PROPERTY OWNER:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**AGENT HAVING CONTROL OVER LAND:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**SURVEYOR:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTRACTOR #** \_\_\_\_\_

**ENGINEER:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_



**SKETCH PLAT (STANDARD) (PUD)  
INSTRUCTIONS:**

SKETCH PLAT FEES:

\$500 one-time Administration Fee  
\$1,500 Prepayment

Applications must include the following information:

1. (12) copies of the survey
2. A site location map showing major streets, parks, community facilities, and other significant developments.
3. Tract Boundaries.
4. North point and scale.
5. Topography and physical features, including lakes, ponds, wetlands, and wooded areas.
6. Proposed uses, including park and open space.
7. Streets within and adjacent to the tract.
8. Proposed general street design.
9. Proposed lot size and orientation.
10. Preliminary proposal for sewer and water.

The sketch plat or general drawing will be considered as the basis for discussion between the sub-divider applicant and Planning Commission. Submission of such sketch plat or drawing shall not constitute formal filing of a preliminary plat or P.U.D. The Planning Commission will, on the basis of such sketch plat, unofficially advise the sub-divider of the extent to which the proposal or general drawing conforms and will discuss possible modifications. In some cases, the sketch plat or general drawing will be considered by the City Council.

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**PRELIMINARY PLAT (STANDARD) (PUD)  
INSTRUCTIONS:**

PRELIMINARY PLAT FEES:

\$500+\$10per lot one-time Administration Fee

PREPAYMENTS:

\$2,500 (10 lots or less)  
\$4,000 (11-25 lots)  
\$5,500 (26-100 lots)  
\$ 7,000 (101-200 lots)  
\$ 8,500 (201 lots and over)

Please see Article IV. Preliminary Plat Sec. 22-91 of the City's Code of Ordinances regarding the subdivision's Preliminary Plat submittal requirements.

Applicant must file twelve (12) copies and one (1) 8 ½" x 11" or 8 ½" x 17" reproducible copy of the preliminary plat for the review and approval of the Planning Commission. After approval by the Planning Commission an additional twelve (12) copies of the approved preliminary plat must be submitted to the City Council for approval. If the property abuts a county road, additional copies will be required to submit for approval by the County and State.

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**FINAL PLAT (STANDARD) (PUD)  
INSTRUCTIONS:**

FINAL PLAT FEES:

\$400+\$5 per lot

Please see Article V. Final Plat Sec. 22-121 of the City's Code of Ordinances regarding the subdivision's Final Plat submittal requirements.

**Applicant must file twelve (12) copies and one (1) 8 ½" x 11" or 8 ½" x 17" reproducible copy of the final plat for the review and approval of the Planning Commission. After approval by the Planning Commission an**

*City of Victoria*

7951 ROSE, BOX 36, VICTORIA, MN 55386 • Phone (952) 443-2363 • Fax (952) 443-2110

*Application Revised 3/23/06*

DATE REC'D: \_\_\_\_\_

**additional eight (8) copies of the approved final plat must be submitted to the City Council for approval. If the property abuts a county road, additional copies will be required to submit for approval by the County and State.**

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