



# VACATION OF: RIGHT OF WAY, PUBLIC EASEMENT, STREET, ALLEY APPLICATION

**PLANNING DEPARTMENT**  
For use through December 31, 2007

**SECTION 1:**

Please indicate which vacation application you are applying for by placing an "X" next to the application type.

RIGHT OF WAY       STREET       PUBLIC EASEMENT       ALLEY

\_\_\_\_\_ PLANNING CASE NO      \_\_\_\_\_ PLANNING COMMISSION DATE/TIME

\_\_\_\_\_ DATE FILED      \_\_\_\_\_ CITY COUNCIL DATE/TIME

\_\_\_\_\_ OTHER PUBLIC HEARING DATE/TIME

**SECTION 2:**

APPLICANT: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**SECTION 3:**

EXPLAIN THE PROPOSED REQUEST:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR THIS REQUEST:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAS THE PRESENT APPLICANT PREVIOUSLY SOUGHT TO SUBDIVIDE, REZONE, OBTAIN A VARIANCE, OR A  
CONDITIONAL USE PERMIT ON THE SUBJECT SITE OR PART OF IT?  \*YES  NO

**\* IF YES:**

WHEN? \_\_\_/\_\_\_/\_\_\_

WHAT WAS REQUESTED?

\_\_\_\_\_  
\_\_\_\_\_

DATE REC'D: \_\_\_\_\_

WHAT WAS THE OUTCOME OF THE REQUEST?

\_\_\_\_\_  
\_\_\_\_\_

CHANGES MADE IN PLAN SINCE CONCEPT WAS APPROVED:

\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4:**

Is a petition being submitted?  \*YES  NO

If yes, submit the petition with this application. Refer to the instruction sheet for petition requirements.

**SECTION 5:**

WILL A ZONING CHANGE BE REQUIRED?  YES (If yes, complete and submit appropriate application)  NO

WILL A VARIANCE BE REQUIRED?  YES (if yes, complete and submit appropriate application)  NO

WILL A CONDITIONAL USE PERMIT BE REQUIRED?  YES (if yes, complete and submit appropriate application)  NO

**SECTION 6:**

**PROPERTY OWNER:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**AGENT HAVING CONTROL OVER LAND:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**SURVEYOR:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTRACTOR #** \_\_\_\_\_

**ENGINEER:** \_\_\_\_\_ **PHONE NO:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_



DATE REC'D: \_\_\_\_\_

**VACATION OF:  
RIGHT OF WAY, PUBLIC EASEMENT, STREET, ALLEY  
INSTRUCTIONS:**

Applicant must file seven (7) copies and a legal description and certified survey of the street, alley or public easement to be vacated.

---

**PETITION  
INSTRUCTIONS:**

A complete petition must include the following information:

- Reason for the request (at the top of the petition)
- Each property owner's first and last name
- Each property owner's address
- Each property owner's telephone number
- Each property owner's signature

*City of Victoria*

7951 ROSE, BOX 36, VICTORIA, MN 55386 • Phone (952) 443-2363 • Fax (952) 443-2110