

MINUTES

- (1) CALL TO ORDER: The meeting was called to order by Chair Carlson at 6:33 pm.
- (2) ROLL CALL:
  - Members Present: Jon Carlson, Christian Pederson, Jeanette June, Judy Iverson, Larry Schulz, Teresa Gregory, Amber Huttner.
  - Members Absent: Kevin Roberts
  - City Council Liaison: Tom Gregory
  - Staff: Park and Recreation/Public Works Director Ann Mahnke
  - Others Present: Mary Larson
- (3) APPROVE MINUTES OF REGULAR MEETING OF January 22, 2019.

Motion by June and second by Schulz to approve the minutes as presented.  
Motion carried 7– 0.
- (4) PETITIONS, PROCLAMATIONS, SUGGESTIONS OR COMPLAINTS
  - A. Jeanette June stated that the Southwest Metro Pickleball group donated \$500.00 for new nets.
  - B. Christian Pederson stated that the weight lifting pad needed repair and asked about Lions Park BB and tennis courts and when resurfacing was scheduled.
- (5) OLD BUSINESS
  - A. Trail Connection Gaps Priority and Costs

Mahnke provided members with a draft ranking of the trail gaps based on the Committees recommended criteria from the last meeting. There are now six components of the evaluation after adding in the “local connection impact” to the criteria/ranking process.

Staff prepared a spreadsheet and assigned points to each trail based on the six criteria. This ranking is the first attempt to evaluate trail gap priorities and provides the committee an opportunity to begin discussions on each trail segment. Carlson explained that this is an opportunity to be proactive but there is not enough funding currently to complete any of these projects. Schulz stated that our job is to prioritize and do something to keep this moving. Carlson suggested that we prioritize and advise the City Council on those priorities. Council member Gregory stated that this is exactly what the committee should be doing.

Iverson stated that the Bavaria section is dangerous. Schulz asked about the trail segment that goes to Lakebridge. Mahnke indicated that it will likely need to be development driven but it can be placed into the priority list. Huttner asked about CR 11 by the golf course. Schulz asked about easements and how they are obtained. Carlson stated that he evaluated each of the trails against each other and based on that, the ranking was very similar each time. June stated that people want to see something get done and even if the trail by the park is one of them, small steps are important. Huttner suggested the approach of starting at the center of the community and build out that way. She thought the CR 43 trail gap was an important piece of the whole community. Mahnke showed members via Google Maps the challenges that each of

these segments have. Mahnke stated that all these gaps have challenges. Many of them have rural section ditches, steep slopes, wetlands, and are in private property. Pedersen stated that we should be looking at the trails that connect most homes. Schulz stated that we should prioritize the top three, make that recommendation to the City Council and they can provide staff direction to start work on them. We also need to look at opportunities to make other connections such as Lions Park. Pederson stated that he recommends the top three be; CR 43 to CR 11, CR 11 south to Laketown and Bavaria east. Members agreed and acknowledged that the ranking should reflect these three trails. Mahnke stated that this item will come back at the next meeting to reflect the discussion and direction from the committee.

B. Comprehensive Plan Review – Parks, Trails and Open Space Chapter

Carlson suggested that this item be postponed to another meeting but added that members should read pages 74 & 75 for a future discussion.

(6) NEW BUSINESS

A. Concept Sketch Plans – Rolling Hills and Meadows of Victoria

Mahnke provided members with two concept sketch plans for property along CR 11 south of Marsh Lake Road. Rolling Hills is a 133-acre site with 290 proposed units. The sketch plan includes a 12-acre park that includes a large portion of wooded, steep slopes, rolling terrain and wetlands. The property itself would lend well to a combination of active and passive use. The Meadows of Victoria is a 95-acre parcel that is split by the railroad tracks. There are 71 acres north and 24 acres south of the tracks. The proposed development for this property includes single family, multi-family and possible some office-flex. There is also a City well, lift station and water treatment facility.

The Comprehensive Plan calls for a neighborhood park in the general area of the developments. Ideally a park would be located central to both developments so that it could serve both properties. The Comp Plan suggests that there should be a park on the south property but depending upon the concept plan, the potential exists that it could be high density, and in that case, staff would recommend having some open space/park space on-site. Both properties are outside the City limits and will require annexation and access to water and sewer before anything can move forward. Huttner asked about Flex and Council Member Gregory stated he thought the high Density would occur in the north. He also asked if there would be cash in lieu of park dedication. Mahnke indicated that cash dedication would be used from the Meadows to help construct the park.

Carlson was concerned about making sure there was park space in the high density areas. Council Member Gregory asked about trails and sidewalks and making sure that they are incorporated into the plan. June stated that the area south of the tracks is not a good location for senior housing. There needs to be multi-purpose uses nearby with access.

Mahnke stated that generally staff is supportive of the park location and likes the idea of having a wooded area saved with this concept.

B. Fitness Equipment Replacement – Recreation Center

Mahnke provided members with two quotes to replace the existing fitness equipment. The strength equipment is approximately 17 years old and the cardio is five years old. The cardio is usually replaced every four years on a lease program due to the amount of use and the equipment gets.

Carlson stated that this upgrade is long overdue and asked why staff is selecting Johnson. Mahnke stated that she tested the equipment and preferred some of the new features and that the company is in Eden Prairie. Schulz asked about the purchase/lease option and Mahnke stated that the value is not that much at the end of four years. The strength equipment will be here for another 15 years so that will not be an issue.

A motion by Pederson, second by Schulz to lease/purchase the fitness equipment from Johnson Fitness and Wellness for a total cost of \$133,698 or \$36,551 per year. Motion carried 7 – 0.

C. Tables and Chairs for Lions Pavilion

In 2018, the Lions Pavilion was completed, and the City began renting out the facility. In 2019, the City has over 40 rentals and staff expect this number to increase. The Lions Club has approximately 100 chairs and 25 tables that are being used in the Pavilion. The club has traditionally allowed members to use the tables/chairs for personal use, (graduations) which conflicts with dates that the City already has rentals booked. Mahnke stated that the additional revenue that the City is getting will cover the cost of purchasing new tables and chairs.

A motion by Huttner, second by June to recommend that the City purchase new tables chairs and storage racks for a cost of \$7,700.00. Motion carried 7 – 0.

D. Franchise Fees – Parks and Trail Use (Verbal Update)

Mahnke stated that the City Council held a Public Hearing on March 11, 2019 to garner public comment on the use of Franchise Fees for park and trail purposes. Council Member Gregory provided a brief history on the undergrounding project that was the impetus for the Franchise Fee. Carlson stated that the Finance Committee had a discussion on the subject and there were more questions about undergrounding costs and whether the fees could be used for another purpose.

Council Member Gregory asked the members what their feelings were on it. Several members stated that if it was for a public benefit, they would be ok with it.

(7) OTHER BUSINESS

A. Membership Reports – February 2019

Mahnke provided updated membership numbers through February. This month also includes fitness classes, pickle ball and the walking track numbers.

B. News Articles Related to Parks and Recreation

C. Next Meeting Date – Monday, April 15, 2019

D. Mahnke provided members with a location map of four City owned properties that the Community Development Director is considering evaluating for selling. There was some discussion regarding the property by South Lake Virginia Shores park. Mahnke stated that a full evaluation would be completed on each property and if there is consensus to move forward, this item would come back to the committee.

(8) ADJOURNMENT – A motion by June and second by Iverson to adjourn at 8:45 pm  
Motion carried 7 – 0.