

MINUTES

- (1) CALL TO ORDER: The meeting was called to order by Chair Carlson at 6:33 pm.
- (2) ROLL CALL:
 - Members Present: Jon Carlson, Jeanette June, Judy Iverson, Larry Schulz, Amber Huttner, Mary Larson
 - Members Absent: Kevin Roberts, Teresa Gregory, Christian Pederson
 - City Council Liaison: Tom Gregory
 - Staff: Park and Recreation/Public Works Director Ann Mahnke
- (3) Selection of Chair and Vice Chair and Committee Organization
 - A. Motion by Huttner, second by June to nominate Jon Carlson as Chair.
Motion carried 6 – 0.
 - B. Motion by June, second by Carlson to nominate Larry Schulz as Vice Chair.
Motion carried 6 – 0.
Mahnke reviewed the organization and Roberts Rules of Order.
- (4) APPROVE MINUTES OF REGULAR MEETING OF March 18, 2019.
Motion by Schulz and second by June to approve the minutes as presented.
Motion carried 6– 0.
- (5) PETITIONS, PROCLAMATIONS, SUGGESTIONS OR COMPLAINTS
 - A. 2018 Parks and Recreation Annual Report – Mahnke provided members an overview of the annual report. Members had questions about the budget and program numbers, program offerings, and overall operations. June stated that she has worked with Holly on Pickle Ball and commented that she is very helpful. She commented about the drop-in day care and the access it provides for young parents.
 - B. Council Member Gregory asked about community gardens and expanding the opportunities. Mahnke indicated that the City has 25 gardens at Diethelm Park. There was discussion about beautifying areas in the community, adding hanging flower baskets downtown. June asked about businesses that might be interested. Schulz stated that community gardens can provide fresh fruit and vegetables to local food shelves and women’s shelters. Iverson stated that many small towns will have planters/hanging baskets in the downtown areas.
Carlson stated that this item should be brought back at the next meeting for more discussion.
- (6) OLD BUSINESS
 - A. Trail Connection Gaps Priority and Costs
Mahnke provided members with the draft ranking of the trail gaps based on the Committees recommended criteria from the last meeting. There are six categories or components of the evaluation and points assigned to each trail gap/segment. Staff prepared a new spreadsheet and assigned points to each trail based on the six criteria and recommended rankings of the Committee.

Council Member Gregory asked about the Bavaria trail section and wondered if the West side of the road would be easier and less expensive. He stated that he thought most of the population is on the west side and it is a shorter gap. Carlson stated that the Bavaria trail is identified as a priority and both east and west should be considered. He stated that the cost for the top five trails is \$1.5 million and the goal will be to start working on the top trail. June stated that residents want to see something occur, even if it is the trail connection at Lions Park. Members talked at length about the top three priority trails. Iverson suggested looking at making an alternate connection for the CR 43 trail. She asked about possibly making the connection on the west side of the church property. Council member Gregory stated that the trail from Lakebridge to downtown would be another priority. He stated that acquiring the land and using gravel on the trail would be an option.

A motion by Carlson and second by Schultz, to recommend that the three identified trail connections be considered the top priorities for the City.

1. Bavaria Road – trail #3 and/or #4
2. CR 43 to CR 11 – trail #8 (or alternate connection)
- 2a. Lakebridge to Downtown – trail #7
3. CR 11 to Laketown – trail #11

Motion carried 6 – 0.

Carlson talked about Marsh Lake Road and the on-going discussions related to the future construction of that road. The residents have talked about not adding trail when the road is constructed, and he cautioned that this could lead to another trail gap in the future.

(7) NEW BUSINESS

A. Poppitz Field Shed Replacement

Mahnke provided members with a sketch plan for the replacement of an irrigation shed at Poppitz Field in Lions Park. The irrigation shed is not in good condition and the Vics would like to build a replacement shed to store field equipment and materials. Troy Poppitz would be providing labor and materials for the entire project, which is estimated at approximately \$8,000. The project will require a building permit (which the City would waive permit fees) and neighbor notification.

A motion by June, second by Huttner to recommend approval of the replacement of the irrigation shed at Poppitz Field. Motion carried 6 – 0.

B. Trail Wayfinding Project with Carver County and Chaska

Mahnke provided members with some background on a project in collaboration with Chaska and Carver County. Trail wayfinding is challenging to coordinate due to many factors; What destinations do you target, sign placements, what do signs look like, crossing jurisdictional lines, costs, coordinating with others. Carver County Health has taken an interest in this project and is spearheading a trail signage project that would include a linear trail from downtown Victoria to downtown Chaska, and visa versa. The County is soliciting RFP's for a firm that could provide guidance on the project. They plan to use State/County grants to pay for the project and will also be working on a sign design. Each City would be responsible for installing signs.

Mahnke provided members with a mapped location of possible signs and the goal will be to utilize existing signage where possible.

The next step will be to review sign design and determine final numbers for install.

The overall goal is to have the signs installed this summer and survey trail users over a couple week period to determine if wayfinding signage is effective.

C. Dugout Club and Chanhassen Athletic Association – Diethelm Field Improvements

The Dugout Club approached the City last fall on helping with field and dugout improvements at Diethelm Park. The improvements consisted of repairing the two dugouts and field improvements. They stated the project late last fall and hope to complete this spring/summer. The club sought out donations and with the help of the City and volunteers, the project is progressing. Donations are as follows:

1. Chanhassen Athletic Ass. \$1000,
2. Home Depot of Chaska \$250,
3. Dugout Club \$750 plus 400 hours of volunteers
4. Holy Family \$1000 plus 50 hours of volunteers
5. City of Victoria \$2500 in lumber and supplies

Mahnke indicated that the donations will be accepted by the City Council.

Members thanked the Dugout Club and all the other donors and volunteers.

(8) OTHER BUSINESS

A. Membership Reports – March 2019

Mahnke provided updated membership numbers through March 2019.

B. News Articles Related to Parks and Recreation

C. Next Meeting Date – Monday, May 20, 2019

(9) ADJOURNMENT – A motion by June and second by Larson to adjourn at 8:25 pm

Motion carried 6 – 0.