

**COUNCIL CHAMBERS  
1670 STIEGER LAKE LANE  
VICTORIA, MINNESOTA**

**MINUTES**

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**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Funk called the regular City Council meeting to order at 6:59 p.m. (late due to Workshop Meeting) and led the Pledge of Allegiance.

**Roll Call:**

Members Present: Mayor Tom Funk; Council members Judy Black, Tom Gregory, Deb McMillan, and Tom Vogt.

Absent: None

Staff Present: City Manager Dana Hardie, Public Works and Park and Recreation Director Ann Mahnke, Community Development Director Pat Smith, City Clerk Cindy Patnode, City Engineer Cara Geheren, Finance Manager Trish Pollock, and City Attorney Robert Vose.

There were four people in attendance.

**ANNOUNCEMENTS**

No announcements were made.

**OPEN FORUM**

Mayor Funk inquired if anyone was present to speak to the Council in the Open Forum format. No one came forward.

**ADOPT FINAL AGENDA**

On a motion by Gregory, seconded by Black, to adopt the Agenda as submitted. Motion carried unanimously.

**CONSENT AGENDA**

The consent items for consideration:

- A. Approve Minutes from:
  1. 6/10/19 Workshop Meeting
  2. 6/10/19 Regular Council Meeting
- B. Claims Roster, Check #'s 59661-59747, April ACH, 5/30 & 6/3/19 Payroll totaling \$1,055,291.34.
- C. Lot Line Adjustment-- Approve Resolution 2019-38, *A Resolution Approving the Minor Subdivision and Lot Combination of the Parcels located at 8677 County Road 43 and 8675 County Road 43*

- D. Well No. 2.5:
  - 1. Change Order #3 – Approve Change Order #3 thereby increasing the contract amount for the Well 2.5 project by \$4,935 for Traut Companies
  - 2. Pay Request #5 – Approve Pay Request #5 in the amount of \$144,231.85 for Traut Companies.
- E. Small Area Plan/Future Office Park – Authorize Consultant Services with Landform to complete a Small Area Plan for the Flex-Employment/Commercial Area for a cost not-to-exceed \$45,600
- F. Fire Dept Capital Improvement Plan (CIP) 2019 Operating Transfer – Approve Resolution 2019-39, *A Resolution Authorizing a Fund Operating Transfer of \$200,000 to the Fire Equipment Fund*
- G. Met Council Livable Communities Development Account Grant (LCDA) – pulled for discussion
- H. Highway 11, Corridor Study – Approve a Joint Powers Agreement for Highway 11 Corridor Study and direct the County to withhold proceeding with the work under Amendment #2 until the developers south of Marsh Lake Road are preparing to submit preliminary plats.
- I. Temporary Liquor Licenses;
  - 1. Lions – Approve Temporary On-Sale liquor Licenses for Victoria Lions Club on Friday, July 19-21, 2019.
  - 2. St. Victoria Church – Approve Temporary On-Sale Liquor Licenses for St. Victoria on Saturday, August 24, 2019 for their annual church function (Sunset Festival).
- J. Performance Measurement Program:
  - 1. Authorize participation in the Council on Local Results and Innovation Performance Measurement Program through the Office of the State Auditor.
  - 2. Adopt Resolution 2019-40 *A Resolution Authorizing participation in the Council on Local Results and Innovation Performance Measurement Program through the Office of the State Auditor.*

On a motion by McMillan, seconded by Black, to approve the consent agenda items as submitted. Council member Vogt requested that item 6G (Met Council Livable Communities Account Grant) be pulled for further discussion.

No vote taken.

On a motion by Gregory, seconded by Funk, to approve the consent items with item 6G pulled for further discussion.

Funk: Aye, Black: Aye, Gregory: Aye, McMillan: Aye, Vogt: Aye

Motion carried unanimously.

#### **Met Council Livable Communities Development Account Grant (LCDA)**

Council member Vogt requested information on the lack of a Development Agreement prior to submittal of the Grant application.

Staff indicated that this is a priority and they are on target to submit all information (including a Development Agreement) by the deadlines. If there is a need, a Special Meeting of the Council will be requested.

On a motion by Vogt, seconded by Gregory, to approve Resolution 2019-41, *A Resolution Identifying the need for Livable Communities Demonstration Account Funding and Authorizing Application for Grant Funds*

Motion carried unanimously.

### **REGULAR AGENDA**

#### **Preliminary Development Agreement**

Community Development Director Smith provided background on the city owned 13.5-acre property that it has been city owned since 2006. Mr. Smith noted the current proposed development by RonClark Construction & Design is consistent with the 2040 Comprehensive Plan. It was clarified that the whole 13.5-acre property will be split up into various components as it is too broad for one development team to undertake. Staff will continue to encourage the affordable housing component (important to get the grant) and work with the engineers on stormwater and other infrastructure costs for the 13.5-acre property.

On a motion by Gregory, seconded by Black, to approve the Preliminary Development Agreement with RonClark Construction and Design.  
Motion carried unanimously.

**ROUNDTABLE**

No items were brought forward.


**REPORTS**

No reports were made.

**ADJOURNMENT**

On a motion by McMillan, seconded by Vogt, to adjourn at 7:18 p.m.  
Motion carried unanimously.

**ATTEST:**

  
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Cindy Pathode, City Clerk

  
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Thomas C. Funk, Mayor