

**COUNCIL CHAMBERS  
1670 STIEGER LAKE LANE  
VICTORIA, MINNESOTA**

**MINUTES**

**All Council and Workshop meetings are livestreamed and retained for viewing on the city website that can be accessed via [www.ci.victoria.mn.us](http://www.ci.victoria.mn.us). Click on City Council, then View Current Agendas and Minutes and scroll to the Council Meeting you would like to observe.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Funk called the regular City Council meeting to order at 6:32 p.m. and led the Pledge of Allegiance.

**Roll Call:**

Members Present: Mayor Tom Funk; Council members Judy Black, Tom Gregory, Deb McMillan, and Tom Vogt.

Absent: None

Staff Present: City Manager Dana Hardie, City Clerk Cindy Patnode, Park & Recreation/Public Works Director Ann Mahnke, Engineer Cara Geheren and City Attorney Bob Vose.

Others present: Planning Commission members Scott Stensland and Jerret Coon, Finance Committee and Parks and Recreation member Jon Carlson.

There were approximately 50 audience members in attendance.

**ANNOUNCEMENTS**

1. Special Meeting regarding 13.5-acre city owned property on July 29 at 5 p.m.
2. Urban Land Institute item at the Workshop on August 12 after regular Council meeting.
3. 2020 Budget Workshop on August 26; consider approval at September 9 Council meeting.
4. Council Workshop at 5:30 on September 9 to discuss Community Solar Panels and updates to city policies.
5. Town Hall meeting on August 5 at City Hall at 6 p.m.- 7:30 with City Council and City Manager in attendance. Public can email questions to the City Manager.

All meetings are open to the public and residents are encouraged to attend.

**OPEN FORUM**

Mayor Funk inquired if anyone was present to speak to the Council in the Open Forum format other than Marsh Lake Road attendees.

No one came forward.

**ADOPT FINAL AGENDA**

On a motion by McMillan, seconded by Vogt, to adopt the Agenda as submitted.

Motion carried unanimously.

## CONSENT AGENDA

The consent items for consideration:

- A. Minutes:
  - a. Approval of 7/8/19 Workshop Minutes
  - b. Approval of 7/8/19 Council Minutes
- B. Claims Roster, Check #'s 59808-59875, May ACH, Payroll check #500558 and 7/11/19 Payroll totaling \$436,267.70
- C. Minnewashta Parkway - Approve Resolution 2019-44, *A Resolution Ordering the Preparation of a Feasibility Report for Minnewashta Parkway Improvements*
- D. Well No. 2.5:
  - a. Approve Change Order No. 4 decreasing the contract amount for the Well 2.5 project by \$2,205.00 for Traut Companies and approval of Barr Engineering's request for additional engineering fees of \$7,500.
  - b. Approve Pay Request No. 6 in the total amount of \$108,397.04 for Traut Companies.
- E. Red Cross Facility Use Agreement – Approve the Red Cross Facility Use Agreement designating the Victoria Recreation Center as an Emergency Shelter.
- F. Emergency Shelter Agreements – Approve the Emergency Shelter Agreements with Holy Family High School and Victoria Elementary School.
- G. Backwash Replacement Pump – Approve the purchase of a replacement backwash pump for the Water Treatment Plant from Minnesota Pump Works at a cost of \$29,000.
- H. Annual Sewer Maintenance – Approve annual sewer maintenance manhole grouting from Visu-Sewer for a total cost not to exceed \$25,000.
- I. County Hazard Mitigation Plan – Adopt Resolution 2019-45, *A Resolution Adopting the Caver County All-Hazard Mitigation Plan*
- J. Temporary Liquor License for Arts Fair/Volksfest – Approve a Temporary Liquor License to Rotary International Chaska Rotary Club for the Art Fair/Volksfest Celebration in Victoria on August 3, 2019.
- K. Community Event Permit – Approve a Community Event On-Sale Liquor License to Enki Brewing Co. as a vendor at Bayfront Park (or other location deemed appropriate) for Volksfest hosted by the Victoria Business Association (VBA) on August 3, 2019.

On a motion by Gregory, seconded by Black, to approve the consent agenda items as submitted.

Funk: Aye, Black: Aye, Gregory: Aye, McMillan: Aye, Vogt: Aye

Motion carried unanimously.

## REGULAR AGENDA

### Marsh Lake Road Project

The Workshop just prior to this meeting was a presentation given by the City Engineer regarding the options for upgrading Marsh Lake Road from a gravel road to either County or City standards.

Mayor Funk opened the meeting for Marsh Lake Road residents to come forward to present new information for Council consideration and held a public hearing type of format.

The following people spoke during this segment:

#### Speaker, Address

Josh Mulvihill, Marsh Lake Road

Jen Mulvihill, Marsh Lake Road

Kelli Hallas, Marsh Lake Road

Jacob Steen, representing Marsh Lake Hunt Club

Scott Stensland, Marsh Lake Road

Lisa Roth, Marsh Lake Road

Richard Schmieg, Marsh Lake Road

Aaron Patton, Water Street

Scott Festin, Waters Court

Jerret Coon, Interlaken

Summary of comments:

Concern with the County's low estimated cost for right-of-way acquisition; building to a city standard reduces cost; upgrading road addresses a Strategic Plan goal; requested removal of Option 1 (County option) from consideration; reduce road width; remove the curb and gutter option; different speakers favored different Options 2, 3 and a Hybrid 3; current traffic is a big issue; felt that there is a 25-year life expectancy of each option; advocate to reallocate County funds to 82<sup>nd</sup> Street improvement; in support of a trail; projected earlier forecasts for traffic counts have changed dramatically and this will always be a city road; role of stormwater ponds; keep the low speed limit; historic and current role of farmers in the area and the desire to continue to farm off of Marsh Lake Road; realignment of road necessary due to the pool placement in Lakeside Estates. Council consensus was to end public discussion.

On a motion by Funk, seconded by Black, to direct staff to design work for a city road that fits the existing width of Marsh Lake Road but paved, has a separation buffer and an 8' asphalt trail on the north side with required adjustments to the road alignment to accomplish putting the trail in.

Summary of discussion:

Encouraged by the public engagement; goal is to build a safe road that meets the needs of the neighborhood, current and near future traffic, and is economical; agreement that County design is not needed at this time; varied support of a trail along entire length of Marsh Lake Road; varied support on the road width for safety concerns; varied support of Options 2 & 3; can make no assurance of 35-40 mph range; durability of the road will be determined by soil testing; diverting funds to 82<sup>nd</sup> Street is acceptable; possible funding source if the trail is a separate project; use of State Aid funding for roads and trails; drainage conditions will be taken into consideration during design phase.

On a motion by Funk, seconded by Black to withdraw the above motion.

On a motion by Funk, seconded by Black, to direct staff to no longer work on any County options. Motion carried unanimously.

On a motion by Funk, seconded by Black, use the existing diagram that is up on the screen (*submitted by Josh Mulvihill*) direct staff to do design using this (*diagram*) as the guide with the intention of paving the existing road, adding space for a trail on the north side and keeping the ditches in place as they exist today and to bring that design back to the Council for further discussion regarding whether or not we will put the trail in and whether or not we have any safety concerns or issues that we want to see at that point.

Summary of discussion:

The engineer provided a diagram; concern with trail placement; working on the detailed design work will provide the information needed for trail placement; concern of being too specific as there is the need to allow for the engineering of the road to happen properly; goal is to get a plan for Council to review.

On a motion by Funk, seconded by Black to withdraw the motion.

On a motion by McMillan, seconded by Vogt, to direct staff to look at Option 3 with a trail and a 9-ton road.

Summary of discussion:

Consideration of reducing to a 7-ton road; option to calculate both for consideration; soil analysis will get the information needed for the right design; varying opinions of trail placement and separating out the trail; information will be brought back for Council at various points along this project.

Motion carried, Gregory, McMillan, and Vogt voting yes

Funk and Black voting no

City Manager Hardie verified Council consensus for staff to proceed the design using a road width of 28'.

**ROUNDTABLE**

**Council Protocol**

Council consensus is the new Council protocol appears to be working and no further discussion is necessary.

**REPORTS**

**City Manager**

City Manager Hardie gave various updates noting she will be tracking the following items that can affect the city budget:

- State budget stability
- Franchise Fees
- Public Employee Retirement Association (PERA)

**Council member Black**


Council member Black gave information about a Lake Wassermann sign and noted gravel is needed in that area.

**ADJOURNMENT**

On a motion by McMillan, seconded by Vogt, to adjourn at 8:15 p.m.

Motion carried unanimously.

**ATTEST:**

  
Cindy Patnode, City Clerk

  
Thomas C. Funk, Mayor