

**COUNCIL CHAMBERS  
1670 STIEGER LAKE LANE  
VICTORIA, MINNESOTA**

**MINUTES**

**All Council and Workshop meetings are livestreamed and retained for viewing on the city website that can be accessed via [www.ci.victoria.mn.us](http://www.ci.victoria.mn.us). Click on City Council, then View Current Agendas and Minutes and scroll to the Council Meeting you would like to observe.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mayor Funk called the regular City Council meeting to order at 6:53 p.m. and led the Pledge of Allegiance.

**Roll Call:**

Members Present: Mayor Tom Funk; Council members Judy Black, Tom Gregory, Deb McMillan, Tom Vogt.

Absent: None

Staff Present: City Manager Dana Hardie, Public Works and Park and Recreation Director Ann Mahnke, City Clerk Cindy Patnode, Finance Manager Trish Pollock, City Attorney Robert Vose, Administrative Assistant Alyssa Swanson.

There were no audience members in attendance.

**ANNOUNCEMENTS**

1. September 11 – 5:30 p.m. Small Area Plan Study “Victoria Worx” steering committee meeting
2. October 14 – 5:30 p.m. Workshop to discuss local option sales tax.
3. October 14 – 6:30 p.m. WeCAB presentation was rescheduled to this date.
4. October 14 – 6:30 p.m. Eastern Carver County School District 112 referendum presentation
5. October 17 – 5:30 p.m. Special Meeting for resident input on local option sales tax.
6. November 12 – 5 p.m. 2020 Budget Workshop
7. November 25 – 5 p.m. 2020 Budget Workshop
8. December 9 – 6:30 p.m. Consideration to adopt 2020 Budgets and the 5-year Capital Improvement Plan

**OPEN FORUM**

No one was present at the meeting.

**ADOPT FINAL AGENDA**

On a motion by McMillan, seconded by Vogt, to adopt the Agenda as submitted.

Motion carried unanimously.

**CONSENT AGENDA**

The consent items for consideration:

- A. Minutes of:
  - a. 8/26/19 Workshop
  - b. 8/26/19 Regular Council
- B. Claims Roster, Check #'s 60055-60117 and 9/5/19 Payroll totaling \$289,639.49
- C. Donations – Approve Resolution 2019-55, *A Resolution Accepting Donations*.

- D. Authorize sale of excess equipment – Declare the items listed on the included attachment as excess property and authorize the sale of the equipment on the website GovDeals.com
- E. Stop Sign Request – Approve Resolution 2019-56, *A Resolution identifying the intersection of Linden Lane and Chestnut Court as a “controlled intersection” and authorizing installation of a stop sign*
- F. Temporary Liquor License – District 112 Foundation – Approve a Temporary On-Sale Liquor License for District 112 Foundation on Friday, November 22, 2019 for their function at 1601 Highway 7
- G. Labor Safety Grant – Approve the Minnesota Department of Labor Safety Grant for the purchase of a skid lift at a cost share of \$8,447.50.

On a motion by Gregory, seconded by Black, to approve the consent agenda items as submitted.

Funk: Aye, Black: Aye, Gregory: Aye, McMillan: Aye, Vogt: Aye

Motion carried unanimously.

**REGULAR AGENDA**

**Maximum Tax Levy**

Finance Manager Pollock gave the staff report overview stating that Council direction given at the last meeting (ddition of composting service, mySidewalk subscription/transfer to Park Fund/reduction of Legal expenses-contingency) was incorporated into the Preliminary Budget resulting in an increase in the Tax Levy to 13.1%. It was clarified the Street Transfer for the Long-Term Street Maintenance Fund of \$235,000 was making up for a reduction made in 2019 to offset other expenditures and preparing for the future maintenance costs of overlays. Staff will continue to refine the budget through Council direction until final adoption in December.

On a motion by Gregory, seconded by Vogt, to adopt Resolution 2019-57, *A Resolution approving a Preliminary Tax Levy for the City of Victoria for Collection in 2020.*

Motion carried unanimously.

On a motion by Gregory, seconded by McMillan, to adopt Resolution 2019-58, *A Resolution adopting the Preliminary 2020 General Fund Budget.*

Motion carried unanimously.

**REPORTS**

**City Manager**


City Manager Hardie informed the Council as per their 8/12/19 Council meeting, staff had discretion to appoint an individual to fill the final vacancy on the Small Area Plan steering committee if an application was received. Staff received an application from Kevin Sharpe from Westbrook Church. Council consensus was to appoint Kevin Sharpe to the Steering Committee.

**ADJOURNMENT**

On a motion by McMillan, seconded by Black, to adjourn at 7:05 p.m.

Motion carried unanimously.

**ATTEST:**

  
 \_\_\_\_\_  
 Cindy Patnode, City Clerk

  
 \_\_\_\_\_  
 Thomas C. Funk, Mayor