



1670 Stieger Lake Lane
 PO Box 36
 Victoria, MN 55386
 P - 952-443-4210
 F - 952-443-2110
 www.ci.victoria.mn.us

Sign Permit

Site Address or Description		Zoning	Lot	Block	Subdivision
Property Owner	Phone # Email	Address			
Applicant	Phone # Email	Address			
Contractor	Phone # Email	Address			

Existing Signage			
Type of Sign	Number	Dimension and Location	To be removed?

Proposed Signage: Permanent Temporary - Installation date: _____ Removal date: _____

Select the type of sign proposed	Number	Dimensions	Style Details/Description	Illuminated?
<input type="checkbox"/> Public and Institutional				
<input type="checkbox"/> Construction				
<input type="checkbox"/> Development				
<input type="checkbox"/> Pennants and Banners				
<input type="checkbox"/> Searchlights				

Signs listed below are permitted only in Commercial and Industrial Districts

<input type="checkbox"/> Ground				
<input type="checkbox"/> Wall				
<input type="checkbox"/> Pylon				
<input type="checkbox"/> Projecting				

- \$50 Permanent Sign Administration Fee; \$30 Temporary Sign Administration Fee (per request)
- Site Plan and/or Survey with all applicable requirements
- Scaled drawing of proposed signage in color
 - If mounted on the building, show how the sign will be mounted and the location of the sign

This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or Purchase Agreement), or I am the authorized person to make this application and the fee owner has also signed this application.

I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.

I hereby agree to reimburse the city for all expenses beyond the filing fee cost incurred reviewing and processing the application and materials submitted.

Applicant/Contractor Signature	Property Owner Signature	Date
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Zoning Review Comments:	Approved by:	Date
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