



1670 Stieger Lake Lane  
 PO Box 36  
 Victoria, MN 55386  
 P - 952-443-4210  
 F - 952-443-2110  
 www.ci.victoria.mn.us

# Tree Removal and Replacement Permit for Homeowners

Site Address		Zoning	Lot	Block	Subdivision
Property Owner	Phone # Email	Address (if different from above)			
Applicant (if different from property owner)	Phone # Email	Address			
Contractor Removing (if applicable)	Phone # Email	Address			
Contractor Installing (if applicable)	Phone # Email	Address			

**Are you proposing removal of a tree(s) or noxious weeds within a wetland buffer?**     Yes     No  
*No removal shall take place within a wetland or wetland buffer prior to approval from both the City of Victoria and the Minnehaha Creek Watershed District*

**Explanation of Request:**

Type of plant to be removed	Quantity		Proposed Removal Date
<input type="checkbox"/> Live Trees under 8" in diameter			
<input type="checkbox"/> Noxious weeds			
<input type="checkbox"/> Dead Trees			
<input type="checkbox"/> Diseased Trees			
<input type="checkbox"/> Other			
<input type="checkbox"/> Live Trees 8" or greater in diameter: <b><i>Replacement required</i></b> <i>Complete the Tree Removal and Replacement Reference for Homeowners Worksheet</i>	<b>Quantity</b>	<b>Size</b>	<b>Proposed Removal Date</b>

Proposed Plantings	Type (species)	Size	Quantity	Proposed Installation Date
Replacement Trees and Shrubs				



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- I have included **2** surveys or site plans identifying
  - Existing and proposed structures
  - Location, size and type of all trees over 8 inches in diameter on the property
  - Location, size and type of all trees and noxious weeds to be removed
  - Replacement tree location, size and type

*This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I am the authorized person to make this application and the fee owner has also signed this application.*

*I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.*

*I hereby agree to reimburse the city for all expenses beyond the filing fee cost incurred reviewing and processing the application and materials submitted.*

<b>Property Owner Signature</b>	<b>Applicant/Contractor Signature</b>	<b>Date</b>

Zoning Review Comments:	Approved by:	Date



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## HOMEOWNER PROCEDURAL STEPS

Step	Action	Example	Complete this Section																				
1	<b>Determine property size</b>	20,000 square feet																					
2	<b>Inventory significant trees (trees 8" in diameter or greater) in caliper inches measured at 4.5 feet from ground on property.</b>	1—18" pin oak 2—12" northern red oaks 2—24" northern red oaks 2—8" box elder 4—8" red cedar 1—12" lombardy poplar <hr/> = 150" total existing																					
3	<b>Determine if property is low tree density or high tree density.</b>  <i>Low Density: Less than 6 total caliper inches of significant trees per 1,000sqft</i> <i>High Density: 6 or more total caliper inches of significant trees per 1,000sqft</i>	150 total caliper inches of significant trees divided by 20.1 thousand square feet equals 7.5 significant trees per 1,000 square feet, which is high density.																					
4	<b>Determine total caliper inches of significant trees to be removed/harmed on property.</b>	3—8" red cedar 1—24" northern red oak 1—12" pin oak 1—8" box elder <hr/> = 68" total removed/harmed																					
5	<b>Determine percent of significant tree caliper inches to be removed/harmed on property</b>  <i>Divide the total caliper inches of significant trees to be removed by the total caliper inches of significant trees on the property.</i>	68 total caliper inches of significant trees to be removed, divided by 150 total caliper inches of significant trees originally on the property, equals 45 percent.																					
6	<b>Using the tree replacement table on the next page, identify the total caliper inches of replacement trees required for the percent of removal and tree density determined above.</b>	At 45 percent removal and at high density, 0.5 caliper inches of replacement trees (measured 12 inches from ground) must be planted for every 1 inch of significant tree caliper inches removed. 68 total caliper inches removed, multiplied by 0.5, equals 34 total caliper inches of replacement trees required to be planted.																					
7	<b>Prepare a tree preservation and replacement plan.</b>  <i>Provide a complete Tree Removal and Replacement Application and 2 surveys showing structures, existing significant trees, significant trees to be removed, significant trees to be preserved, the proposed location of replacement trees</i>	<table border="1"> <thead> <tr> <th colspan="3">Replacement Tree Details</th> </tr> <tr> <th>Quantity, Size, Type</th> <th>% of Total</th> <th>Caliber IN</th> </tr> </thead> <tbody> <tr> <td>2—4" red maples</td> <td>22</td> <td>= 8"</td> </tr> <tr> <td>4—3.5" American linden</td> <td>44</td> <td>= 14"</td> </tr> <tr> <td>3—4" black spruce (7.5' high)</td> <td>35</td> <td>= 12"</td> </tr> <tr> <td><b>Totals</b></td> <td><b>= 9 trees</b></td> <td><b>= 100%</b></td> </tr> </tbody> </table>	Replacement Tree Details			Quantity, Size, Type	% of Total	Caliber IN	2—4" red maples	22	= 8"	4—3.5" American linden	44	= 14"	3—4" black spruce (7.5' high)	35	= 12"	<b>Totals</b>	<b>= 9 trees</b>	<b>= 100%</b>	<i>Quantity, Size, Type</i>	<i>% of Total</i>	<i>Caliber Inches</i>
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# Tree Removal and Replacement Reference for Homeowners

HOMEOWNER TREE REPLACEMENT TABLE

<b>Percent of Significant Tree Caliper Inches Removed</b>	<b>Required Replacement Tree Caliper Inches for Low Tree Density (for each 1 tree removed)</b>	<b>Required Replacement Tree Caliper Inches for High Tree Density (for each 1 tree removed)</b>
0—9.9	0	0
10—19.9	0.4	0.2
20—29.9	0.5	0.3
30—39.9	0.6	0.4
40—49.9	0.7	0.5
50—59.9	0.8	0.6
60—69.9	0.9	0.7
70—79.9	1	0.8
80—89.9	1.1	0.9
90—100	1.2	1