



Permit Review
1670 Stieger Lake Lane
PO Box 36
Victoria, MN 55386
P - 952-443-4210
F - 952-443-2110
www.ci.victoria.mn.us

Demolition Info Sheet

General Information:

A demolition permit is required for the removal of an entire building or structure and shall be obtained prior to the start of any demolition activities.

If a new structure is to be built on the site, a building and demolition permit are to be submitted at the same time.

Make sure to always have a competent person on site that has knowledge of demolition safety.

Electronic Copy of a Plan Identifying the Following:

- A site plan identifying the structures proposed for demolition.
- Erosion control and stabilization plans.
- Demolition plans when portion(s) of existing structures remain.
- Tree protection plan (if significant trees are impacted).

Demolition Permit Processing:

- Contractor will submit permit to the City.
- Permit will be reviewed by our Community Development department and cross-referenced to all our zoning and building codes.
- Review may take 10-12 business days, so take that into account when planning the demolition.
- All fees will be due upon permit pick-up.

Fees Associated with Processing:

- \$75.00 Permit Fee and a \$1.00 MN State Surcharge
- A penalty may be assessed if the demolition is performed prior to permit issuance or if does not meet the criteria set forth in the permit.

Suggested Steps:

- Call Gopher State One-Call prior to any digging
- Call City to have water lines marked
- Building Permit – Site Inspection
- Building Permit – Building Final Inspection

Other Information:

- Asbestos can be found in homes built between the years of 1930 and 1977. It can be found in the following locations or items:
 - A.) Steam Pipes, Boilers & Furnace Ducts
 - B.) Resilient Floor Tiles, Vinyl Sheeting Flooring & Adhesives
 - C.) Cement Sheet, Millboard & Paper
 - D.) Door Gaskets
 - E.) Soundproofing or Decorative Material
 - F.) Patching & Joint Compounds, Textured Paints
 - G.) Asbestos Cement Roofing, Shingles & Siding
 - H.) Artificial Ashes & Embers



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Received on:

Demolition and Moving Building Permit Application

Project Address: _____
Applicant's Name: _____ Phone: _____
Address: _____
DATE OF VACANCY _____

Owner: _____ Phone: _____

Address: _____

Contractor's Name: _____ Phone: _____

Address: _____

Anticipated Demolition/Moving Date: _____ Completion Date: _____

A plan to scale shall accompany this application indicating the following:

Location of all buildings, well(s), septic tank(s), drainfield, property lines, setbacks, petroleum tanks, and sewer and water services on the property. Identify structures and facilities to be removed. Any questions, contact the Planning Department at (952) 443-4210.

1. **Type of building(s) to be demolished/moved:** _____

If residential, state number of dwellings units: _____

Disposal/Moving Plans:

Dump - Certified dump destination Burn - Requires Fire Chief approval

2. **Type of construction:** Wood Masonry Other

3. **Asbestos present in building:** Yes No

(Must provide report by an approved asbestos inspector.)

A. Name of contractor removing asbestos: _____

B. Disposal Site: Name _____

Address _____

4. **Well(s) on site:** Yes No
 If yes, will well(s) be abandoned Yes No
 If yes, the name of a licensed well contractor: _____

5. **Dust control plans** _____

6. **Cistern on site:** Yes No
 (If yes, must be filled with sand and gravel)

7. **Septic tank(s) to be abandoned?** Yes No
 (If yes, complete A & B)

A. Licensed pumper name: _____

B. Tank(s) to be removed: Yes No
 If yes,
 Tank(s) to be filled with sand: Yes No

Disposal site of tank(s): _____

8. **Underground petroleum storage tank(s) on site:**
 (If yes, contact Minnesota Pollution Control Agency and the Victoria Fire Department)

Yes No

9. **Contact Victoria Public Works regarding abandonment of water service, (952)443-4210.**

I agree that prior to demolition/moving, I will advise all utilities and the Victoria Public Works Department, and use an agency that provides notice (Gopher State One-Call, (651) 454-0002) of intended date of demolition/moving.

I agree to pay necessary charges for capping sewer line and turning off water, call the City of Victoria for inspection. I agree to have debris removed from property not later than seven (7) days from completion of demolition/moving, and to make certain that the property is clear of all hazards to safety after demolition/moving and cleanup, and to comply with all mandated federal, state, county and city requirements, if any.

I agree to restore vegetation, if no valid building permit is issued for new construction on this site.

Applicant's Signature _____ Date _____

Building Official _____ Date _____

Zoning Administrator _____ Date: _____

Application Fees

Permit \$ _____
 State Surcharge \$ _____
 TOTAL \$ _____

Inspections

	Date	Inspector	Approved
_____ Site	_____	_____	_____
_____ Final	_____	_____	_____